

## RECORD OF SPECIAL CALLED BOARD PROCEEDINGS (MINUTES)

Danville, KY, August 10, 2017

The Boyle County Board of Education met at Boyle County High School Library at 6:35 o'clock PM on the 10<sup>th</sup> day of August 2017, with the following members present:

- (1) Jennifer Newby                      (2) Ruth Ann Elliott      (3) Stephen Tammé (Arrived @ 7:02 PM)  
(4) Jesse Johnson

### Call to order:

Chairperson, Jennifer Newby, called the meeting to order.

### Field Trips:

DATE	SCHOOL	GROUP TAKEN	DESTINATION	PURPOSE OF TRIP
7/12/2017	PES	SUMMER READING	MOVIES	ACADEMIC
7/17/2017	BCHS	FOOTBALL	FRANKLIN CO	ATHLETIC
7/20/2017	BCMS	SUMMER READING	LIFE ADVENTURE	ACADEMIC
7/20/2017	WES	SUMMER READING	FORT HARROD	ACADEMIC
7/22/2017	BCHS	FOOTBALL	OLDHAM	ATHLETIC
7/27/2017	WES	SUMMER READING	DOWNTOWN-DANVILLE	ACADEMIC
7/27/2017	BCMS	SUMMER READING	6 FLAGS, LOUISVILLE	ACADEMIC
7/27/2017	BCMS	FOOTBALL	CAMPBELLSVILLE	ATHLETIC
7/28/2017	PES	SUMMER READING	PARTY ON AIR	ACADEMIC
7/28/2017	BCHS	BOYS' GOLF	PICADOR GOLF COURSE	ATHLETIC
7/31-8/3	BCHS	FOOTBALL	JABEZ	ATHLETIC

### Personnel Report:

#### CERTIFIED EMPLOYEES:

##### Appointed:

##### Continuing Contracts:

Amy Adams  
Lisa Adams  
Steve Adams  
Andrea Ball  
Kassie Barnes  
Melinda Barnett  
Bernice Bates  
Michele Bernard  
Gayle Best  
Jenna Filiatreau Blair

Brian Britt  
Blossom Brosi  
Lisa Brown  
Victoria Brushway  
Cheryl Bryant  
Grace-Nicole Danielle Burke  
Lindsay Campbell  
Sondra Carman  
Mindi Carrier  
David Christopher

Rebecca Clem  
Catherine Rowland Cornish  
Rhonda Vice Cunningham  
Betty Jo Davis  
Nathan Davis  
Sherrie Davis  
Brian Deem  
J. Lynyell Duggins  
Karen Dunagan  
Susan Durr

Karen Edwards  
 Melissa Ellis  
 Holly Carter Emerson  
 Shannon Erwin  
 Betsy Everman  
 Amy Farr  
 Jennifer Fowler  
 Casey Fuqua  
 Ranea Gibson  
 Amanda Godbey  
 Brittany Tyler Godbey  
 Kerrie Goggin  
 Steven Goggin  
 Pamela Kay Gooch  
 Kristina Grubb  
 Mary Jane Hall  
 Katrina Hampton (.5)  
 Julie Harris  
 Shanna Heath  
 Kendra Wise Helm  
 Tina Henry  
 Stacie Williams Herron  
 Jamie Hester  
 Jeff Hester  
 Joshua P. Hodge  
 Chris Holderman  
 Grace Jameson  
 Claire Caudill Johnson  
 Kelly Karnes  
 Steve Karsner  
 Mark Kendrick  
 Sarrah Kilby  
 Leigh Koch  
 Michael LaFavers  
 Leonna Inman Lay  
 Damian Laymon  
 Bobby Leffew  
 Jackie LeMonds  
 LuAnne Littlefield

**Limited Contracts:**

Bridget Nichole Adams  
 Matthew Anderson  
 Kacie Arnold  
 Allison Bourland  
 Leslie Breeze  
 Sarah Brown  
 Travis Austin Burns  
 Chelsea Smith Clark  
 Anna Collins  
 Andrea Craig  
 Jameson Blake DeBord  
 Taylor Domidion  
 Elijah Edwards  
 John Elliott

Heather Lockhart  
 Susan Lockhart-Taylor  
 Kristin Fitzgerald Lucas  
 Jennifer Maddox  
 Melissa Campbell Marlowe  
 Laura Mason  
 William Mason  
 Barbara Matheny  
 Megan Shelby Mayes  
 Cris McMann  
 L. Jill McNeese  
 Catherine Guthrie Milburn  
 Kimberly Miller  
 Allison Moore  
 Crystin Moore  
 David Morris  
 Michelle Morris  
 Toni Myers  
 Vicki Naylor  
 Andrea New  
 Ryan New  
 Mary Amy Orberson  
 Dana Padgett  
 Christopher Pardue  
 Lynnwood Parsons  
 Jane Paynter  
 Michelle Pendergraft  
 Susan Pettitt  
 Michael William Petkus  
 Allyson Reynolds  
 Amy Rhinehart Reynolds  
 Lisa Reynolds  
 Tina Rice  
 Andrea Richards  
 Monica Rowland  
 Marjorie Rush  
 Mary Rush  
 Paula Schuhmann  
 Lesley Hardesty Settles  
 Mike Settles

Larissa Elliott  
 Megan Hines Elsea  
 Molly Ely  
 Katelyn York Fryar  
 Ashley Marie Gavin  
 Freida Gebert  
 Katrina Glass  
 Karen Gnann  
 Jane Goatley  
 Kendra Goodpaster  
 Elizabeth Gormley  
 Kelly Renee Gray  
 Jamie Hamblin  
 Christopher Jones

Christie Sharp  
 Douglas Sharp  
 Mary Shelby  
 Pam Shunk  
 Lucas Sledge  
 Christopher Slone  
 Melodie Slone  
 Cathy Smith  
 John Smith  
 Carrie Snow  
 Lindsey Zirnheld Spatola  
 Ryan Spatola  
 Dana Stigall  
 Pam Tamme  
 Carol Taylor  
 Julie Powell Taylor  
 Lisa Terrell  
 Lori Hannon-Theaker  
 Paula Thomason  
 Katie Tiller  
 Sharon Todd  
 Krista Turner  
 Amanda Underwood  
 Mark Wade  
 Stephanie Wade  
 Brent Wagner  
 Tracey Ward  
 Dennie Webb  
 Ann Weise  
 Terry Wesley  
 Brian Wheeler  
 Heather Oates Wheeler  
 S. Nicole Wheeler  
 William Matthew Whitaker  
 Kyle Wynn  
 Renee Yates (MOA)  
 David Young  
 Holly Young

Taylor King  
 Brittany Bruington Letton  
 Seth Lucas  
 Cheyenne Mills  
 Kelly O'Dell  
 Jennifer Peirson  
 Natalie Settle Perry  
 Jeana Raby  
 Rachael Snoddy Seals  
 Sarah Shadburne  
 Ashley Martin Simpson  
 Charles Chuck Smith  
 Maggie Conley Smith  
 Rachael Snoddy Seals  
 Jessica Speake

Angel Spurlock  
Katharyn Stump  
Annamaria Taylor

Natalie West  
Chole Whitaker  
Melissa Ann White

Savannah Workman  
Hillary Zimmerman (.8)

**Eligible for Continuing Contracts:**

Brittney Grubbs Barnett  
Emily Dartt  
Erin Deem  
Shanda Everage  
Jennifer Johnson  
Holly Lawrence  
Amanda Allen Marsh  
Tara Thompson  
Megan Gibson Travis

**Appointed:**

Nancy Edwards, Visually Impaired Mentor, District (Effective 2017 – 2018 School Year)  
Donnie Matt Emerson, Head Band Director, BCHS (Effective 2017 – 2018 School Year)  
Tabitha Evans, Special Education Teacher, PES (Effective 2017 – 2018 School Year)  
Haley Hall, Special Education FMD Teacher, WES (Effective 2017 – 2018 School Year)  
Lauren Hucaby, Elementary Teacher, PES (Effective 2017 – 2018 School Year)  
Lisa Johnson, Ninth (9<sup>th</sup>) Grade English Teacher, BCHS (Effective August 8, 2017 for the 2017 – 2018 School Year)  
Andrea May, Fourth (4<sup>th</sup>) Grade Literacy Teacher, WES (Effective 2017 – 2018 School Year)  
Jennifer Pierson, Assistant Principal, WES (Effective July 17, 2017)  
Merideth Murphy Pittman, Eighth (8<sup>th</sup>) Grade Language Arts Teacher, BCMS (Effective 2017 – 2018 School Year)  
Jeremy Todd, Technology/Computer Science Teacher, BCMS (Effective August 4, 2017 for the 2017 – 2018 School Year)

**CLASSIFIED EMPLOYEES:**

**Appointed:**

Whitney Alford, Instructional Assistant, Level I, JCES (Effective August 1, 2017)  
Susan Biggs, School Secretary/Bookkeeper, PES (Effective July 1, 2017)  
Kelsey Blevins, (137 Day- 4 Days a Week) Preschool Instructional Assistant, Level I, JCES (Effective August 1, 2017)  
Richard Boyd, (18.5 Hours a Week) Custodian, BCMS (Effective July 25, 2017)  
Curtis Graham, 175 Day/ Four (4) Hours a Day Reserve Bus Driver, District (Effective August 4, 2017)  
Hettie Harless, Assistant Family Resource Assistant, JCES/PES (Effective July 13, 2017)  
Jami Hatter, Instructional Assistant, Level I, PES (Effective July 25, 2017)  
Jessica Hutchins, Instructional Assistant, Level II, PES (Effective August 1, 2017)  
Michael Johnson, Instructional Assistant, Level II, JCES (Effective August 1, 2017)  
Victoria Pruitt, Instructional Assistant, Level I, BCMS (Effective August 1, 2017)  
Karen Samuels, 185 Day/ Four (4) Hours a Day Full Time Bus Driver, District (Effective August 4, 2017)  
Kathy Wooten, Four (4) Hour a Day/181 Day Cook, BCHS (Effective July 25, 2017)

**Transfer:**

Tammy Bottoms, (1.0) Instructional Assistant, Level I, JCES to (1.0) Instructional Assistant, Level I, PES (Effective 2017 – 2018 School Year)

**Appointed:**

**CLERICAL STAFF:**

Tammy Baxter	Payroll and Benefits, Central Office
Jennifer Broadwater	Communications Director, Central Office
Carla Carr	Human Resources Director, Central Office
Sandra Jupin-Williams	Secretary to Superintendent, Central Office
Deanna Padgett	Administrative Assistant/Receptionist, Central Office
Lena Presser	Administrative Assistant, Central Office
Imelda Gilpin	Payroll Assistant, Central Office
Annita Witte	Food Service Program Assistant, Central Office

Tao Costello	Secretary/Instructional Assistant, Alternative School
Kim Evans	School Secretary/Bookkeeper, Boyle Co. High School
Sherry Bodner	Office Assistant/Attendance, Boyle Co. High School
Shawn Campbell	Office Assistant, Boyle Co. High School
Robyn Justice	Technology Integration Specialist, Boyle Co. High School
Kelly Laymon	School Secretary/Bookkeeper, Boyle County Middle School
Sherry Pardue	Office Assistant, Boyle County Middle School
Shelia Brummett	Attendance Clerk, (.5) Perryville Elementary School
Dana Lawhorn	School Secretary, Junction City Elementary School
Tamara Williams	Attendance Clerk (.5)/Clerical, Junction City Elementary School
Jessica Carter	School Secretary/Bookkeeper, Woodlawn Elementary School
Lisa Coffman	Office Assistant/Attendance Clerk, Woodlawn Elementary School
Debbie Westerfield	Administrative Secretary, Bus Garage

**APPOINTED:****DIRECTOR OF FINANCE/TREASURER:** David Morris**DIRECTOR OF FOOD SERVICE:** Judy Ellis**TECHNOLOGY SPECIALISTS:** Sandra Goode  
Matthew Whitlock**GUIDANCE ASSISTANT:** Mary Casey**THERAPY ASSISTANT:** Karen Sudd**MENTAL HEALTH SPECIALIST:** Sarah Hurt**SCHOOL PSYCHOLOGIST INTERN:** Maggie Hartlage**NURSES:** Amelia Nichole Brown (.7)  
Teri Gerlach  
Heather Preston**DIRECTOR OF FAMILY RESOURCE CENTER:** Kristen Griffin, JCES/PES  
Liz Gardner, WES**DIRECTORS OF YOUTH SERVICE CENTERS:** Sandra Clark, BCHS  
Kathleen Sinkhorn, BCMS**ATHLETIC TRAINER:** Jeremy Johnson**DIRECTOR OF VEHICLE MAINTENANCE:** Mark Bottom**TRANSPORTATION MANAGER:** Mark Hoffman**MAINTENANCE ASSISTANTS:**

Larry Hourigan                      Ronnie Lindsey (HVAC)                      S. Dewayne Rakes

**BUILDINGS AND GROUNDS:** Megan Vanarsdale

**FULL-TIME CUSTODIANS:**

Mark Hogue	Boyle Co. High School
Barbara Decan	Boyle Co. High School (Head Custodian)
Ricky Richardson	Boyle Co. High School
Frieda Coleman	Boyle Co. High School (Evening)
Shawn King	Boyle Co. Middle School
Phillip Smock	Boyle Co. Middle School (Head Custodian)
Sharon Coffman	Junction City Elementary (Head Custodian)
Jeffrey Lawhorn	Junction City Elementary (Evening)
Corey Kitchen	Perryville Elementary School (Head Custodian)
Michelle Claunch	Perryville Elementary School (Evening)
Melchizedeke Young	Woodlawn Elementary School (Head Custodian)
Kimberly Jones	Woodlawn Elementary School (Evening)
Andrew Hourigan	District (240 Days)

**BUS DRIVERS:**

Eddie Arnold	Gregory Hoskins	Rebel Sears
Tim Blevins (Reserve 175 Day)	Alex Jarman	Ron Short
Jerry Bolling	Dallas Johnson	Ron W. Short
Sandra Buckingham	Jaime Kendrick	Kathleen Sinkhorn
Shawn Campbell	Lisa Massey	Teresa Stewart
John Crutchfield	Melinda McCowan	Bobby Tolson
Archie Curtis	Dallas Pennington	Jeff Walls
James Wayne Daugherty	Kirby Pennington	Monty Wilkerson
Denzil Alan Finley	Don Porter	Bill Wilson
Pat Griffin	Darrell Preston	Ed Wirey
Mark Grigsby	Keith Richardson	Fred Worthington
Jennifer Hillard	Rowena Rowland	

**BUS MONITORS:**

Shielda Bates (2.0 Hour preschool)	Shirley Martin	Wanda Trayner
Angela Bechtel (1.75 Hour/4 Days)	Sharon Robinson	Amber Wilson (2.00 Hour/4 Days)
Connie Brooks	Rowena Rowland	Sondra Worthington (1.75 AM/2.00 Mid-day)
Connie Cooper	Zhoufen Southerland	
Debbie Gilliam		

**BUS DRIVER/SUPPORT ASSISTANT:**

Rick Westerfield

**INSTRUCTIONAL ASSISTANTS:**

Barbara Anderson	Heather Nicole Edwards	Billie Ramey
April Belcher	Kecia Elliott	Tiffany Ratliff
Terri Bell	Linda Harmon	Sharon Robinson
Elizabeth Best (172 Days)	Sherry Hensley	Beth Samons
Tamela Bottoms	Michele Lakes (.6 – 180 days)	Holly Smith
Jamie Thomas Bright	Marsha Lane (Part-time)	Sarah Sublett
Judy Cox	Kim Miller (.6)	Dorothy Wethington
Pam Crowe	Deborah Morris	
	Libby Poland	

**COOKS:****BOYLE COUNTY HIGH SCHOOL**

Jamie Maupin	Cindy Qualls	Krista Spinks
Kristi Meade	Peggy Sargent	Penny Wooldridge
Christy Clark Pelley		

**BOYLE COUNTY MIDDLE SCHOOL**

Bonnie Coyle  
Betty Jo Hundley

Anita King  
Cam Richardson

Abbey Taft  
Cheryl Waite

**WOODLAWN ELEMENTARY SCHOOL**

Emily Cummins  
Debbie Gilliam

Carolyn Miracle  
Cindy Preston

Cheri Rousey

**JUNCTION CITY ELEMENTARY SCHOOL**

Joyce Caldwell  
Debbie Hood

Tisha Lane  
Eugenia Weakley

**PERRYVILLE ELEMENTARY SCHOOL**

Marquita Allen

Tammy Burger

Sharon Lester

**CAFETERIA MONITORS:**

Tequisha Bugg (2.5 hours)

**Inquiry-Based Teaching and Learning:**

Andrea Craig, Inquiry-Based Teaching and Learning Teacher, District (Effective 2017 – 2018 School Year)  
Katelyn Fryar, Inquiry-Based Teaching and Learning Teacher, District (Effective 2017 – 2018 School Year)  
Shanna Heath, Inquiry-Based Teaching and Learning Teacher, District (Effective 2017 – 2018 School Year)  
Damian Laymon, Inquiry-Based Teaching and Learning Teacher, District (Effective 2017 – 2018 School Year)  
Cheyenne Mills, Inquiry-Based Teaching and Learning Teacher, District (Effective 2017 – 2018 School Year)  
Crystin Moore, Inquiry-Based Teaching and Learning Teacher, District (Effective 2017 – 2018 School Year)  
Andrea New, Inquiry-Based Teaching and Learning Teacher, District (Effective 2017 – 2018 School Year)  
Kelly O'Dell, Inquiry-Based Teaching and Learning Teacher, District (Effective 2017 – 2018 School Year)  
Rebecca "Katie" Tiller, Inquiry-Based Teaching and Learning Teacher, District (Effective 2017 – 2018 School Year)

**CTEPS:**

Jennifer Maddox, CTEPS Teacher, PES (Effective 2017 – 2018 School Year)

**Google Certified Teachers:**

Casey Fuqua, Google Certified Teacher, Level I, PES (Effective 2017 – 2018 School Year)  
Elizabeth Gormley, Google Certified Teacher, Level II, PES (Effective 2017 – 2018 School Year)  
Dennie Webb, Google Certified Teacher, Level I, BCMS (Effective 2017 – 2018 School Year)

**SBDM Secretary:**

Ashley Slinker, SBDM Secretary, WES (Effective July 31, 2017 for the 2017 – 2018 School Year)

**Coaches:**

Eddie Caldwell, Co-Assistant Bass Fishing Coach, BCHS (Effective August 7, 2017 for the 2017 – 2018 School Year)  
Anna Collins, Assistant Academic (Future Problem Solving) Coach, WES (Effective 2017 – 2018 School Year)  
Emily Dartt, Head Academic Coach, JCES (Effective 2017 – 2018 School Year)  
Molly Ely, Assistant Academic Coach, JCES (Effective 2017 – 2018 School Year)  
Serena Gale-Butto, Assistant Cross Country Coach, BCHS (Effective July 25, 2017)  
Chelsea Gill, Assistant Girls' Soccer Coach (Booster Paid #2), BCHS (Effective August 1, 2017 for the 2017 – 2018 School Year)  
Hayley Hellyer, Assistant Girls' Basketball Coach, BCMS (Effective 2017 – 2018 School Year)  
Phil Hendrickson, Head Boys' Golf Coach, BCHS (Effective July 27, 2017 for the 2017 – 2018 School Year)  
Holly Lawrence, Head Girls' Soccer Coach, BCMS (Effective 2017 – 2018 School Year)  
Damian Laymon, Assistant Football Coach (Booster Paid #2), BCHS (Effective August 1, 2017 for the 2017 – 2018 School Year)

Whitney Mason, Head Cross Country Coach, BCMS (Effective August 1, 2017 for the 2017 – 2018 School Year)  
 Gary McPherson, Assistant Football Coach (Booster Paid #1), BCHS (Effective August 1, 2017 for the 2017 – 2018 School Year)  
 Merideth Pittman, Assistant Cheerleading Coach, BCMS (Effective 2017 – 2018 School Year)  
 Tyler Ray, Assistant Football Coach, BCMS (Effective August 7, 2017 for the 2017 – 2018 School Year)  
 John Smith, Archery Club Coach, JCES (Effective 2017 – 2018 School Year)  
 John Smith, Fitness Club Coach, JCES (Effective 2017 – 2018 School Year)  
 Logan Smith, Co-Assistant Bass Fishing Coach, BCHS (Effective August 1, 2017 for the 2017 – 2018 School Year)  
 Tom Ruby, 2<sup>nd</sup> Assistant Boys' Soccer Coach, BCHS (Effective August 1, 2017 for the 2017 – 2018 School Year)  
 Morris Alan Stewart, Head Boys' Basketball Coach, BCMS (Effective 2017 – 2018 School Year)

### **Resignations:**

Susan Biggs, Art Club Coordinator, PES (Effective June 30, 2017)  
 Susan Biggs, Instructional Assistant, Level I, PES (Effective June 30, 2017)  
 John Crutchfield, Full time Bus Driver, District (Effective August 7, 2017)  
 Karen Edwards, Ninth (9<sup>th</sup>) Grade English Teacher, BCHS (Effective July 17, 2017)  
 Ashley Gavin, Computer Science Teacher, BCMS (Effective July 19, 2017)  
 Ashley Gavin, STLP Coordinator, BCMS (Effective July 19, 2017)  
 Jami Hatter, Cafeteria Monitor (2 Hours a Day/172 Days), PES (Effective July 25, 2017)  
 Casie Ingram, Special Education FMD Teacher, WES (Effective July 5, 2017)  
 Chrys Jones, Head Track Coach, BCMS (Effective July 31, 2017)  
 Kotey Jones, Instructional Assistant, Level II, BCMS (Effective July 30, 2017)  
 Daniel Montgomery, Head Girls' Soccer Coach, BCMS (Effective June 7, 2017)  
 Jennifer Pierson, Fourth (4<sup>th</sup>) Grade Elementary Teacher, WES (Effective July 17, 2017)  
 Libby Poland, Head Elementary Cross Country Coach, WES (Effective July 13, 2017)  
 Chris Renner, Assistant Football Coach, BCMS (Effective July 27, 2017)  
 Lucas Sledge, Assistant Band Director, BCHS (Effective July 26, 2017)  
 Spencer Tatum, Head Assistant Principal, BCHS (Effective July 20, 2017)  
 Ann Michelle Traylor, Speech-Language Pathologist, JCES (Effective August 2, 2017)  
 Misti Brown Viands, (.2) Nurse, District (Effective End of the Workday on August 2, 2017)

### **Retirement:**

Nancy Menshouse, Instructional Assistant, Level I, PES (Effective August 1, 2017)

### **Working Session:**

Mike LaFavers, Superintendent, introduced Carla Carr, Human Resources Director.

The Board Discussed the Following Items:

- Finances 2009 – Present – Mike LaFavers, Superintendent
  - The Board review the financial status of the district over the years 2009 – present.
- Project Timelines – Mike LaFavers, Superintendent
  - The Board reviewed projected timelines for current and upcoming projects including the new Boyle County Middle School construction project and Woodlawn Elementary School renovation project.

- Tax Rates – David Morris, Finance Officer
  - The Board reviewed the proposed tax rates for 2017.
- Proposed District Financial Manual – David Morris, Finance Officer
  - The Board reviewed the proposed District Financial Manual

Board Member, Stephen Tamme arrived at 7:02 PM

- Regular Board Meeting Agenda for August 17, 2017 – Mike LaFavers, Superintendent
  - The Board discussed agenda items for the upcoming August 17, 2017 regular board meeting.

**Action Items:**

Discussed/Approved Increasing (.2) Nurse Position to (.3) Nurse for the 2017 – 2018 School Year:

226. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve increasing (.2) nurse position to (.3) nurse for the 2017 – 2018 school year.

Discussed/Approved Accepting/Awarding Local Vendors Request for Proposals (RFP) Bids for School Related Supplies:

227. On motion of Ms. Elliott, seconded by Mr. Tamme, it was voted unanimously, to approve accepting local vendors request for proposals (RFP) bids for school related supplies to Danville Office Equipment and Danville Walmart. These were the only two (2) proposals submitted.

Discussed/Approved Boyle County School District Financial Manual:

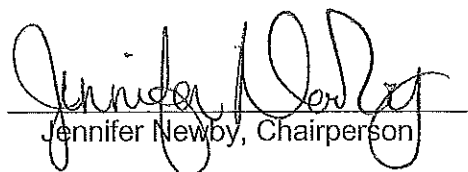
228. On motion of Mr. Tamme, seconded by Ms. Elliott, it was voted unanimously, to approve the Boyle County School District Financial Manual, as presented.

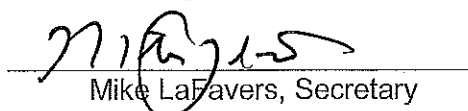
Discussed/Approved Extending School Day for One (1) Hour on August 21, 2017:

229. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve extending the school day for one (1) hour on August 21, 2017, due to total eclipse to ensure the safety of students and staff.

**Adjourned:**

230. On motion of Ms. Elliott, seconded by Mr. Johnson, it was voted unanimously, to adjourn.

  
Jennifer Newby, Chairperson

  
Mike LaFavers, Secretary