

## RECORD OF REGULAR BOARD PROCEEDINGS (MINUTES)

Danville, KY, September 21, 2017

The Boyle County Board of Education met at Woodlawn Elementary School Library at 7:00 o'clock PM on the 21<sup>st</sup> day of September 2017, with the following members present:

(1) Jennifer Newby	(2) Julie Jones	(3) Ruth Ann Elliott
(4) Stephen Tamme	(5) Jesse Johnson	

### Call to order:

Chairperson, Jennifer Newby, called the meeting to order.

### Approved Agenda:

243. On motion of Ms. Elliott, seconded by Mr. Johnson, it was voted unanimously, to adopt the agenda for the meeting.

### Minutes:

244. Ms. Jones, seconded by Mr. Tamme, made a motion to approve the August 17, 2017 regular board meeting minutes and the September 14, 2017 regular working session board meeting minutes, which had been mailed to each board member and board attorney. Vote was unanimous, to approve the minutes.

### Superintendent's Report:

#### Superintendent's Comments:

Board Chairperson Newby and Superintendent LaFavers thanked the Woodlawn Elementary School for hosting the board meeting.

#### Teaching and Learning Report:

David Young, Assistant Superintendent, and Jennifer Broadwater, Communications Director, presented certificates to FFA students who competed and placed at the Kentucky State Fair.

David Young, Assistant Superintendent, introduced Ryan New, Boyle County High School Teacher. Mr. New presented an overview of the Boyle County School's Inquiry Based Learning pilot.

Bernice Bates, Woodlawn Elementary School Principal, and Jennifer Pierson, Woodlawn Elementary School Assistant Principal, presented data on eliminating achievement gaps and Big 5 Ideas.

#### Treasurer's Report:

David Morris, Finance Officer, gave the Board a copy of balance sheet report for period 2.

Attendance Report:

Chris Holderman, Director of Operations, reported on the first (1<sup>st</sup>) month's attendance.

Architect's Report:

Tony Thomas, Architect, reviewed the proposed final plans and specifications for the new Boyle County Middle School construction project. Mr. Thomas also informed the Board of the pre-bid meeting on October 26, 2017 at the Boyle County Middle School, bids for the project due November 8, 2017, and accepting and awarding bids on November 14, 2017.

Hear Public Comments:

There were no comments from the public.

**Action Items:**

Discussed/Approved Final Plans and Specifications for the New Boyle County Middle School Construction Project, Pending Approval by the Kentucky Department of Education:

245. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously to approve the final plans and specifications for the new Boyle County Middle School construction project, pending approval by the Kentucky Department of Education.

Discussed/Approved Final BG – 3, Cost Estimate Sheet for the New Boyle County Middle School Construction Project, Pending Approval by the Kentucky Department of Education:

246. On motion of Ms. Jones, seconded by Mr. Tamme, it was voted unanimously to approve the final BG – 3, cost estimate sheet for the new Boyle County Middle School construction project, pending approval by the Kentucky Department of Education.

Discussed/Approved Authorization to Advertise for Bids for the New Boyle County Middle School Construction Project:

247. On motion of Ms. Elliott, seconded by Mr. Johnson. It was voted unanimously to approve authorization to advertise for bids for the new Boyle County Middle School construction project.

Discussed/Approved Breakfast, Lunch, and Al-a-Carte Prices for the 2017 – 2018 School Year:

248. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve the food service breakfast, lunch, and al-a-carte meal prices increase for the 2017 – 2018 school year, reflecting a ten (\$0.10) cent increase in adult breakfast meal price and a five (\$0.05) cent increase in adult breakfast entrée. There is not an increase for student prices. The proposed prices will be as:

**BOYLE COUNTY SCHOOLS PROPOSED MEAL PRICES 2017 -- 2018**

ELEMENTARY BREAKFAST	ELEMENTARY REDUCED BREAKFAST	MIDDLE & HIGH SCHOOL BREAKFAST	MIDDLE & HIGH SCHOOL REDUCED BREAKFAST
\$1.25	\$0.30	\$1.25	\$0.30

ELEMENTARY LUNCH	ELEMENTARY REDUCED LUNCH	MIDDLE & HIGH SCHOOL LUNCH	MIDDLE & HIGH SCHOOL REDUCED LUNCH
\$2.30	\$0.40	\$2.55	\$0.40

ADULT BREAKFAST	ADULT LUNCH
\$1.85	\$3.35

**ALA CARTE PRICING 2017-2018**

	Proposed 2017-2018 Prices
Breakfast Entrée – Student	\$0.90
Breakfast Entrée – Adult	\$1.35
4 oz. Breakfast Juice	\$0.35
Lunch Entrée – Elem	\$1.75
Lunch Entrée – MS/HS	\$2.00
Lunch Entrée – Adult	\$2.50
Fruit or Vegetable– ½ cup – Student	\$0.60
Fruit or Vegetable – ½ cup – Adult	\$0.85
Sandwich – Student	\$1.15
Sandwich – Adult	\$1.40
Bread / Roll	\$0.40
ICE Drinks	\$1.50
Milk 8 oz.	\$0.50
Juice 8 oz.	\$0.55
Water 8 oz.	\$0.25
Water 16 oz.	\$0.75

The price changes reflect a ten cent (\$0.10) increase in adult breakfast meals and a five cent (\$0.05) increase in adult breakfast entrées.

Discussed/Approved Request for Proposals and Authorization to Bid for Network Cabling Upgrade:

249. On motion of Ms. Jones, seconded by Mr. Tamme, it was voted unanimously to approve the request for proposals and authorization to bid for network cabling upgrade.

Discussed/Approved Creating One (1) Daily Wellness Center Run Bus Driver District Position for the Remainder of the 2017 – 2018 School Year:

250. On motion of Mr. Johnson, seconded by Ms. Elliott, it was voted unanimously to approve creating one (1) daily Wellness Center run bus driver district position, beginning October 2, 2017 for the remainder of the 2017 – 2018 school year. On the amount of \$1,000.00.

Discussed/Approved Creating One (1) Full-Time (6.75 Hours a Day) Special Education Instructional Assistant at Junction City Elementary School Beginning October 2, 2017 for the Remainder of the 2017 – 2018 School Year:

251. On motion of Mr. Tamme, seconded by Ms. Jones, it was voted unanimously, to approve creating one (1) full-time (6.75 hours a day) special education instructional assistant at Junction City Elementary School beginning October 2, 2017 for the remainder of the 2017 – 2018 school year.

Discussed/Approve Creating One (1) Part-Time (.5) After School Program Instructional Assistant Beginning October 2, 2017 for the Remainder of the 2017 – 2018 School Year:

252. On motion of Ms. Jones, seconded by Mr. Tamme, it was voted unanimously, to approve creating one (1) part-time (.5) after school program instructional assistant beginning October 2, 2017 for the remainder of the 2017 – 2018 school year.

Discussed/Approved Changing Transportation/Bus Driver Trainer/Vehicle Maintenance Position to Vehicle Mechanic, Creating Vehicle Mechanic Job Description, and Salary Schedule for the Remainder of the 2017 – 2018 School Year:

253. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, to approve changing transportation/bus driver trainer/vehicle maintenance position to vehicle mechanic, vehicle maintenance job description and salary schedule for the remainder of the 2017 – 2018 school year.

Discussed/Approved Changing School Technology Integration Specialist (207) Day Position at Junction City Elementary School to Instructional Assistant (185) Day for the Remainder of the 2017 – 2018 School Year:

254. On motion of Ms. Elliott, seconded by Mr. Johnson, it was voted unanimously, to approve changing school technology integration specialist (207) day position at Junction City Elementary School to instructional assistant (185) day for the remainder of the 2017 – 2018 school year.

Discussed/Approved Hardship Graduation Application for One (1) Boyle County High School Students:

255. On motion of Ms. Jones, seconded by Mr. Tamme, it was voted unanimously, to approve the applications for hardship graduation in December for one (1) Boyle County High School student [REDACTED]

Discussed/Approved Certified Evaluation Appeals Panel Appointments for 2017 – 2019 School Years:

256. On motion of Mr. Tamme, seconded by Ms. Jones, it was voted unanimously to approve the appointment of the following to the Certified Evaluation Appeals Panel for the 2017 – 2019 school years:

Board Appointed 2017 – 2019 (Two (2) Year Appointment)

Jenna Blair – Chairperson Member

Stephanie Wade – Alternate

Claire Johnson – Alternate (Elected)

Elected 2017 – 2018 (One (1) Year Elected)

Erin Deem – Member

Elijah Edwards – Member

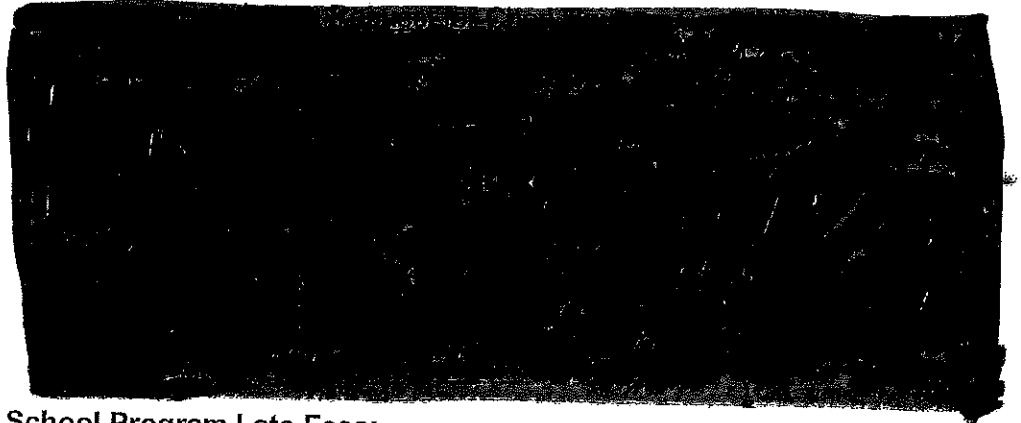
Discussed/Approved Working Budget for the 2017 – 2018 School Year:

257. On motion of Ms. Elliott, seconded by Mr. Johnson, it was voted unanimously, to approve the working budget for the 2017 – 2018 school year, as presented.

**Consent Agenda:**

258. On motion of Mr. Johnson, seconded by Ms. Jones, it was voted unanimously, to approve the following consent items:

**Leave Requests:**



**After School Program Late Fees:**

- Pick-up between 6:01 PM - 6:10 PM – No Charge
- Pick-up starting 6:11 PM - \$1:00 per minute (minutes will be charged from 6:01 PM)

**Indirect Costs:**

- District Indirect Cost Rates for 2017 – 2018 School Year: non-restricted rate of 10.08% and restricted rate of 2.76%.

**New Adjunct Instructor Certificate Application for 2017 – 2018 School Year:**

- New Application for Adjunct Instructor Certificate for Teaching Allied Health at the Boyle County High School for the 2017 – 2018 School Year

**Procedure Update:**

- Notice of Classified Personnel – Coaches Evaluation Forms 03.28 AP.21

**Amended Extra Service Salary Schedule for the 2017 – 2018 School Year:**

- Consider Changing Boyle County Middle School One (1) Morning/Tutor –Fall – \$1,000.00 and One (1) Morning/Tutor – Spring - \$1,000.00 to Two (2) Morning/Tutor – \$1,000.00 Each
- Consider BCMS Dance Team Coach (Section 6) - \$250.00

**Changing Salary Schedule/Position Days:**

- Consider Changing 240 Day/FLSA Exempt District Project Manager Salary Schedule/Classified Position to a 204 Day/FLSA Exempt District Project Manager Salary Schedule/Classified Position for the 2017 – 2018 School Year

**Contracts/Agreements:**

- Agreement with Orientation and Mobility Service for the 2017 – 2018 School Year
- Memorandum of Agreement with Bluegrass Community and Technical College for Dual Credit for the 2017 - 2018 School Year

**Grant:**

- Toyota Born Learning Academy Grant for the 2017 - 2018 School Year, in the Amount of \$3,000.00

**Superintendent's Travel:**

- Superintendent's Travel on August 22, 2017 Mentor Meeting with Superintendent at Nicholasville, KY and September 20, 2017 CKEC Meeting at Lexington, KY

**Fund Raisers:**

- Perryville Elementary School Texas and Florida Hurricane Relief Fund Raiser – No Items Will be Sold – Collecting School Supplies to be Sent to a Partner Elementary School in Texas and Florida That Were Affected by the Hurricanes – To Aid Students Affected by the Hurricanes in Texas and Florida – September 25, 2017 – October 7, 2017
- Junction City Elementary School PTA Zaxby's Fund Raiser – To Provide Funds for Student Needs – Student Supplies, Technology, Awards – October 5, 2017, November 2, 2017, December 7, 2017,

January 4, 2018, February 1, 2018, March 1, 2018, April 5, 2018, and May 3, 2018

- Junction City Elementary School PTA Dairy Queen Fund Raiser – To Provide Funds for Student Needs – Student Supplies, Technology, Awards – October 11, 2017, November 8, 2017, December 13, 2017, January 10, 2018, February 14, 2018, March 14, 2018, April 11, 2018, and May 9, 2018
- Junction City Elementary School PTA Bounce Day Fund Raiser – Students Pay Six Dollar (\$6.00) Admission for 4:00 PM – 6:00 PM, Twenty Percent ((20%) Two Dollars - \$2.00)) Sent Back to School – To Provide Funds for Technology – October 19, 2017, November 16, 2017, December 21, 2017, January 18, 2018, February 15, 2018, March 15, 2018, April 19, 2018, and May 17, 2018
- Perryville Elementary School Book Fair Fund Raiser – Sell Books, Posters, Erasers, and Pencils – To Provide Funds to Support the Library Media Center in its Support of Students – October 23 – 27, 2017
- Junction City Elementary School PTA Halloween Candy Grams Fund Raiser - To Provide Funds for Student Needs – Student Supplies, Technology, Awards – October 23 – 31, 2017
- Perryville Elementary School PTO Champ Shirts Fund Raiser – Sell Shirts to Parents – To Help Offset Cost of Student Champ Shirts and Provide All Students with Free Champ Shirts – October 23, 2017 – November 3, 2017
- Perryville Elementary School PTO Believe Kids Fund Raiser – Sell Christmas Gift Wrap – To Raise Funds to Support Perryville Elementary School PTO and Prize Chest – October 23, 2017 – November 10, 2017
- Perryville Elementary School PTO Sock Sales Fund Raiser – Sell Customized Perryville Elementary School Socks – To Support the Perryville PTO Activity Fund – October 30, 2017 – November 17, 2017
- Junction City Elementary School PTA Xtreme Styles Fall Fund Raiser – Sell T-Shirts, Long Sleeve Shirts, Hoodies – To Provide funds for Student Needs – Student Supplies , Technology, Awards – November 2017
- Junction City Elementary School PTA Fall Festival Fund Raiser – Auction Items, Game Booths, Chili Supper, Activities for Students – To Provide Funds for Student Needs, Technology, Awards – November 3, 2017
- Junction City Elementary School PTA Thanksgiving Candy Grams Fund Raiser - To Provide Funds for Student Needs – Student Supplies, Technology, Awards – November 13 - 22, 2017
- Perryville Elementary School PTO Penguin Patch Fund Raiser – Sell Christmas Gifts for Students to Give Families, Children to Feel a Part of the Giving Season – To Raise Funds to Support Champ Shirt Program – December 1, 2017 – December 8, 2017
- Junction City Elementary School PTA Holiday Candy Grams Fund Raiser – To Provide Funds for Student Needs – Student Supplies, Technology, Awards – December 8 - 20, 2017
- Perryville Elementary School PTO Holiday Bazaar Fund Raiser-- Sell Baskets Made by Each Class, Collected Auction Items from Businesses, T-Shirts from S & S Ink – Funds to Purchase Seat Sacks and Book Bags for Student Chairs – December 12, 2017

- Junction City Elementary School PTA Auntie Anne's Pretzel Kits Fund Raiser – To Provide Funds for Students, Technology, and Awards – January 2018
- Junction City Elementary School PTA Little Caesar Pizza Kits Fund Raiser – Sell Pizza Kits, Cheesestick Kits, Breadstick Kits, Cookie Dough Kits –To Provide Funds for Student Needs – Student Supplies, Technology, Awards — January 2018 – March 2018
- Junction City Elementary School PTA Valentine's Day Candy Grams Fund Raiser - To Provide Funds for Student Needs – Student Supplies, Technology, Awards – February 5 - 14, 2018
- Perryville Elementary School PTO Little Caesar's Fund Raiser – Sell Little Caesar's Pizza Kits – To Raise Funds for On-going PTO Needs – Supply Playgrounds Balls for Each Class Room – February 5, 2018 – February 16, 2018
- Junction City Elementary School PTA Easter Candy Grams Fund Raiser – To Provide Funds for Student Needs – Student Supplies, Technology, Awards – March 26 – 30, 2018 (
- Junction City Elementary School PTA Xtreme Styles Spring Fund Raiser – Sell T-Shirts, Long Sleeve Shirts, Hoodies – To Provide funds for Student Needs – Student Supplies , Technology, Awards – April 2018

#### **Overnight/Out-of-State Trip Requests:**

##### **BOYLE COUNTY HIGH SCHOOL:**

**D. Christopher – BCHS DECA Students** to Frankfort, KY, to participate in the DECA Fall Workshop – Regional Officer/Students and Advisor Training – addresses – DECA Competition – September 24 – 25, 2017;

**T. Myers – BCHS FFA Students** to Indianapolis, IN, to attend National FFA Convention – National Convention and Leadership Workshops with FFA Students – Address PLVS – October 25 – 28, 2017;

**K. Goggin – BCHS FCCLA Students** to Washington, DC, to participate in FCCLA National Cluster Meeting – students will be competing at the National level, receiving awards – addresses – Leadership Development – November 9 – 12, 2017;

**T. Myers – FFA Students** to Murray, KY, Kentucky State Horse Judging Contest –CDE and VET Science CDE Competition – addresses PLVS – November 15 – 16, 2017.

#### **Facility Use Request:**

##### **BOYLE COUNTY HIGH SCHOOL:**

**Boyle County Sheriff's Explorers Post 1730** requests the use of the Boyle County High School facilities for the purpose of hosting Explorer's Club– September 21, 2017 – June 30, 2018, once a week (Thursday 6:00 PM – 9:00 PM);

##### **JUNCTION CITY ELEMENTARY SCHOOL:**

**The Bourbon Chase** requests the use of the Junction City Elementary School parking lot for the purpose of parking vans for participates 8:00 PM – 5:30 AM - October 13 – 14, 2017.

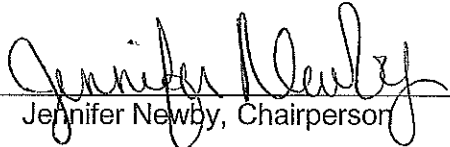


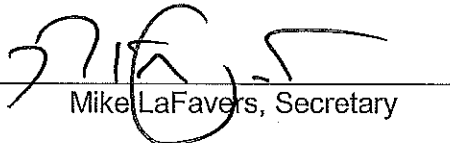
**Payment of Salaries and Claims:**

Ratify payment of salaries and claims from Payroll Accounts by checks #67954 - #68035 and direct deposit advices #206346 - #207278 amounting to \$1,716,091.10; and claims from General Fund by checks #76874 - #77087 amounting to \$397,386.81.

**Adjourned:**

259. On motion of Ms. Elliott, seconded by Mr. Johnson, it was voted unanimously, to adjourn.

  
Jennifer Newby, Chairperson

  
Mike LaFavers, Secretary

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