

# RECORD OF REGULAR BOARD PROCEEDINGS (MINUTES)

Danville, KY, September 19, 2019

The Boyle County Board of Education met at Woodlawn Elementary School Library at 7:00 o'clock PM on the 19<sup>th</sup> day of September 2019, with the following members present:

- |                    |                         |                      |
|--------------------|-------------------------|----------------------|
| (1) Jennifer Newby | (2) Jesse Johnson       | (3) Ruth Ann Elliott |
| (4) Stephen Tamme  | (5) Anna Laura Guerrant |                      |

**Call to order:**

Chairperson, Jennifer Newby, called the meeting to order.

**Approved Agenda:**

- 219. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to adopt the agenda for the meeting.

**Minutes:**

- 220. Ms. Guerrant, seconded by Ms. Elliott, made a motion to approve the August 15, 2019 regular board meeting minutes and the September 12, 2019 regular working session board meeting minutes, which had been mailed to each board member and board attorney. Vote was unanimous, to approve the minutes.

**Notice of Board Members Attending 2019 KSBA Central Kentucky Fall Regional Meeting:**

Notice of Board Members Attending 2019 KSBA Central Kentucky Regional Meeting on September 26, 2019 at Mercer County High School at 5:00 PM – 8:30 PM.

**Superintendent's Report:**

**Superintendent's Comments:**

Board Chairperson Newby and Superintendent LaFavers thanked the Woodlawn Elementary School for hosting the board meeting.

Bernice Bates, Woodlawn Elementary School Principal, and Jennifer Pierson, Woodlawn Elementary School Assistant Principal, presented data on eliminating achievement gaps through critical thinking, goal setting, collaboration, inquisitiveness, and the Big 5 Ideas.

**Treasurer's Report:**

David Morris, Finance Officer, gave the Board a copy of balance sheet report for period 2.

**Attendance Report:**

Chris Holderman, Director of Operations, reported on the first (1<sup>st</sup>) month's attendance.

## Hear Public Comments:

There were no comments from the public.

## Action Items:

Discussed/Approved Pay Application Number Twenty (20) for Branscum - W. Rogers, LLC for the New Boyle County Middle School Construction Project, in the Amount of \$794,690.97:

221. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve pay application number twenty (20) for Branscum - W. Rogers, LLC for the new Boyle County Middle School construction project, in the amount of \$794,690.97.

Discussed/Approved BG – 1 For Woodlawn Elementary School Playgrounds Renovation Project, Pending Approval by the Kentucky Department of Education:

222. On motion of Ms. Guerrant, seconded by Ms. Elliott, it was voted unanimously to approve the BG – 1 for the Woodlawn Elementary School playgrounds renovation project, in the amount of \$315,000.00, pending approval by the Kentucky Department of Education.

Discussed/Approved Accepting/Awarding/Rejecting Bids and Disposition for District Surplus Items:

223. On motion of Mr. Tamme, seconded by Ms. Elliott, it was voted unanimously to approve accepting the bid from Heather Edwards for sixty (60) mall and medium chairs at one dollar (\$1.00) each, ten (10) student desk/tables at five dollars (\$5.00) each, and one trapezoid table for five dollars (\$5.00) for a grand total of one hundred fifteen dollars (\$115.00) and disposition of the remainder of the district surplus items as listed below:

ITEM (BE SPECIFIC: BRAND, YR, ETC)	SCHOOL & LOC	DATE PURCHASED	PURPOSE OF PURCHASE	PURCHASE PRICE	REASON FOR SURPLUS	CONDITION OF EQUIPMENT	SERIAL, MODEL, and/or ASSET TAG NUMBER	RECOMMENDATION
Teacher Desks	2 in Ag shop- HS, 1 in hall outside of guidance - HS	63 and '78 according to Ricky.)	TEACHERS		Not being used	Fair		Donate to Bluebird Mkt (NON PROFIT)
table	HS	Unknown			Not being used	fair		Donate to Bluebird Mkt (NON PROFIT)
Older model TVs	Ag Shop- HS	unknown			Not being used	1 says broken though the others have not been checked	1.) ILO - Black Serial # 06517112107 1 2.) Magnavox VHS/DVD- Grey - Serial # T09664486 3.) ILO - Black - Serial # 06517112106 5 4.) Sansu - Grey - BCHS library label 9/07 serial # 06527052227 6 5.) Phillips - Black Serial #161oW292D 08100	dispose

Clark 20 inch Floor Varnisher	Boiler Room-HS	unknown	CUSTODIAL		Does not work	Clarke (Blue) 20 inch battery operated	dispose
Roper Washer	Boiler Room-HS	unknown			Not being used	good	Roper brand Donate to FRC/YSC for purpose of giving to low income student family in need.
Floor Buffers	Boiler Room-HS	unknown	CUSTODIAL		Only used for parts	Rough	2 old broken down "generals" (in pieces) dispose
Receiver (possibly from former PA?)	Boiler Room-HS	unknown			Not being used	unknown	dispose
Baldwin Baby Grand piano	by exterior doors in Band room -HS	unknown	STUDENTS		not being used	possibly could be restored but not currently in working condition	Baldwin brand with dark stain Remove from surplus & add back into inventory (DRAMA)
Tall metal book shelf	by exterior doors in Band room - HS	unknown			not being used	poor	scrap
wooden bench	Outside band room - HS	unknown			not being used	fair	Donate to Bluebird Mkt (NON PROFIT)
Double student desk	PES Stage	Unknown	STUDENTS		not being used	poor	dispose
Single student desk	PES Stage	Unknown	STUDENTS		not being used	fair	Donate to Bluebird Mkt (NON PROFIT)
small rectangular tables	PES Stage	unknown			not being used	fair	Donate to Bluebird Mkt (NON PROFIT)
Teacher Desks	PES Stage	Unknown	TEACHER		not being used	fair	Donate to Bluebird Mkt(NON PROFIT)
6 student study carrel	PES Library	2001	STUDENTS		not being used		Donate to Bluebird Mkt (NON PROFIT)
student chairs	JCES gym	unknown	STUDENTS		bought new ones	good	Accept bid from Heather Edwards on 30 small & 30 med chairs. \$1.00 each. Donate 90 to Bluebird Mkt (NON PROFIT)
trapezoid shaped tables	JCES gym	unknown			not being used	very good	Accept bid from Heather Edwards on 1 Trapezoid table for \$5.00. Donate 2 to Bluebird Mkt (NON PROFIT)
smartboards	JCES gym	unknown			not being used	good	N/A Recycle at CO tech dept.
student desk/tables. (seat 6)	JCES gym	unknown	STUDENTS		bought new ones	fair	Accept bid from Heather Edwards for 10 brown student desk/tables for \$5.00 each. Donate 13 to Bluebird Mkt (NON PROFIT)
book shelves	JCES gym	unknown			not being used	poor	dispose
filing cabinets	JCES gym	unknown			not being used	fair	scrap
student desks (2 seaters)	JCES gym	unknown	STUDENTS		not being used	fair	Donate to Bluebird Mkt (NON PROFIT)
adult desk chairs	JCES gym	unknown			not being used	bad	dispose
Magnavox TV with mount	JCES gym	unknown			not being used	fair	N/A dispose
Magnavox TV with VCR	JCES gym	unknown			not being used	fair	N/A dispose

computer table	WES Amphitheater	unknown			extra	good		Donate to Bluebird Mkt (NON PROFIT)
1 metal teacher desk and 1 wooden	WES Amphitheater	unknown	TEACHER		extra	fair		dispose
wooden structure	WES Amphitheater	unknown			extra	fair		Remove from surplus- place back into inventory @ WES
Phillips VCR	JCES gym	unknown			not being used	old	N/A	dispose
fabric covered office chairs	JCES gym	unknown			not being used	poor		Remove from surplus- place in bus garage/maintenance inventory
rolling easel	JCES gym	unknown			not being used	fair		Donate to Bluebird Mkt (NON-PROFIT)
School Bus-296-asset 11319	Bus Garage	1996 Ford	Student. transfer	47500	State Dead lined	Fair	1FDXB80C7 VVA05509	scrap
School Bus-100-asset 11297	Bus Garage	2000 International	Student. transfer	54193	State Dead lined	Poor	1HVBJAAR1 YA928070	scrap
School Bus-300-asset 11322	Bus Garage	2000 International	Student. transfer	54193	State Dead lined	Fair	1HVBBAAN1 YH315786	scrap
Hobart Q2 111576-BJ Commercial Two Door Refrigerator	BCHS		Overflow refrigeration on BCHS cafe floor		Beyond Repair	Poor	1112499	scrap

\*Heather Edwards is with Kids for Christ Early Childhood Center in Harrodsburg KY (859-613-4190)

\*Bluebird Market is a non-profit organization that supports Wilderness Trace Child Development Center

The above described items were originally purchased for educational, administrative, and transportation needs of the district. It is in the best interest of the public to dispose of the items because they are out of date and the sale of these items can help fund the purchase of updated items that suit the current needs of the district.

Discussed/Approved Accepting/Awarding/Rejecting Request for Proposals for District-Wide VOIP Phone Solution:

224. On motion of Ms. Elliott, seconded by Ms. Guerrant. It was voted unanimously to approve accepting request for proposals for the District-Wide VOIP solution from STEPS CG, in the amount of \$65,188.39.

Discussed/Approved Creating One (1) Sixty (60) Day Certified Position at Perryville Elementary School for the Remainder of the 2019 – 2020 School Year:

225. On motion of Mr. Johnson, seconded by Mr. Tammé, it was voted unanimously to approve creating one (1) sixty (60) day certified position at Perryville Elementary School for the remainder of the 2019 – 2020 school year.

Discussed/Approved Creating Two (2) Daytime Extended School Service Positions at Woodlawn Elementary School, One (1) (Three (3) Hours Per Day) Effective September 23, 2019 for 127 Days and One (1) After School (Three (3) Hours Per Day) Effective January 13, 2020 Through April 30, 2020) for the 2019 – 2020 School Year:

226. On motion of Ms. Elliott, seconded by Mr. Tamme, it was voted unanimously, to approve creating two (2) daytime extended school service positions at Woodlawn Elementary School, one (1) (three (3) hours per day) effective September 23, 2019 for 127 days and one (1) after school (three (3) hours per day) effective January 13, 2020 through April 30, 2020 for the 2019 – 2020 school year.

Discussed/Approve Appointing Board Member to Serve on the Calendar Committee for Creating the 2020 – 2021 School Calendar:

227. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve appointing Board Member, Anna Laura Guerrant, to serve on the calendar committee for creating the 2020 – 2021 school calendar.

Discussed/Approved Working Budget for the 2019 – 2020 School Year:

228. On motion of Ms. Elliott, seconded by Mr. Tamme, it was voted unanimously, to approve the working budget for the 2019 – 2020 school year, as presented.

**Consent Agenda:**

229. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, to approve the following consent items:

**Leave Request:**



**Hardship Graduation Application:**

- Hardship Graduation Application for December 2019 Graduation



**Amended Extra Service Salary Schedule for the 2019 – 2020 School Year:**

- Creating SBDM Primary Exercise Club for Junction City Elementary School - \$700.00 Stipend
- Creating Athletic Field Safety Monitor (Fall) - \$350.00 Stipend

**Job Descriptions for the 2019 – 2020 School Year:**

**Modified:**

- **Classified**
  - Facilities and Grounds Supervisor Changed to Turf and Grounds Manager

**Job Descriptions for the Extra Service Salary Schedule for the 2019 – 2020 School Year:**

**New:**

- **Extra Service**
  - Athletic Field Safety Monitor Job Description

**Contracts/Agreements/Lease Agreements:**

- Agreement with Blue Grass Head Start Program for the 2019 – 2020 School Year – Local Agreement for Cooperation of Full Utilization of Head Start
- Amended Hilliard Lyons Appendix A to Municipal Advisor Agreement Executed on September 25, 2018 – Scope of Services – Renovations to Boyle County Middle School Needed to be Suitable for Woodlawn Elementary and Refunding of Series 2010 Bonds
- Memorandum of Agreement with Centre College for use of Evan-Lively Room for ACT Gala on October 28, 2019
- Memorandum of Agreement with the Kentucky Department of Education for Educational Consultant, Andrea Craig Beginning October 7, 2019 – June 30, 2020 for the 2019 – 2020 School Year, in the Amount of \$64,034.00
- Lease Agreement with R & H Theatricals for Amateur License Agreement for Three (3) Performances of Cinderella (Broadway Version) – Royalty Amateur – May 15 – 18, 2020, in the Amount of \$2,655.00
- Agreement with McDowell for Use of Pool Beginning October 14, 2019 Through February 19, 2020 - (No Practice on holidays, school breaks (i.e. Christmas, etc.); Practices: Mondays: 5:45 AM – 7:00 AM – Two (2) Lanes; Monday - Thursday: 6:45 PM – 8:00 PM – Three (3) Lanes; Fridays: 5:45 AM – 7:00 AM – Two (2) Lanes; No Practice – Swim Meet Dates
- Memorandum of Agreement with Centre College for use of Boles Natatorium Pool beginning October 19, 20 and 27, 2019; November 3, 10, 16, 17, 23, 24, 27, 29, and 30, 2019; December 7, 8, 14, 15, 21, 22, 23, 26, 27, 28, 29, and 30, 2019; January 2, 3, 4, 5, 12, 18, 19, 25 and 26, 2020; and February 2, 8, 9, and 15, 2020 – Saturdays: 9:00 AM – 12:00 PM and Days Over Breaks, Sundays: 5:00 PM – 7:00 PM

**Grant:**

- Hudson-Ellis Grant Agreement for the 2019 – 2020 School Year, in the Amount of \$10,000.00, for Preschool Scholarships

**Donation:**

- Woodlawn Elementary School PTO Donation to Woodlawn Elementary School Family Resource Center, in the Amount of \$1,500.00, for Purchase of a Book for Each Student for Family Resource Center Family Literacy/Southland Trunk or Treat Event on October 29, 2019

### Fund Raisers:

- Junction City Elementary School PTA – Pennies for Playground Fund Raiser – Change Will be Collected from Students, Parents, Teachers, etc. – To Earn Money for Our School to Help Purchase items for Our Students, Teachers, and Staff – October 1 – 31, 2019
- Junction City Elementary School PTA – Windjammer School Spirit Night Fund Raiser – Sell Admissions into Windjammer, Danville, KY – To Earn Money for Our School to Help Purchase items for Our Students, Teachers, and Staff – October 18, 2019
- Junction City Elementary School PTA – Cookies with Santa Fund Raiser – Sell Pictures with Santa, Cookies, Hot Chocolate, Holiday Crafts – To Earn Money for Our School to Help Purchase items for Our Students, Teachers, and Staff – December 7, 2019 or December 14, 2019

### Board Member's Travel:

- Board Members Travel to Attend Out-of-District KSBA Meetings Per Policy 01.821, for the 2019 – 2020 School Year

### Superintendent's Travel:

- Superintendent's Travel on August 19, 2019 for Architect Meeting at Lexington, KY, September 10, 2019 for KASS Meeting in Frankfort, KY, September 13, 2019 for Architect Meeting in Lexington, KY, and September 18, 2019 CKEC Meeting in Lexington, KY

### Overnight/Out-of-State Trip Requests:

#### **BOYLE COUNTY HIGH SCHOOL:**

**F. Gebert – BCHS and Danville High School – Drama Members** to Owensboro, KY, to attend State drama festival – addresses – language arts and drama – October 17 – 19, 2019 – Pending Background Checks;  
**B. Prather – BCHS Y-Club Members** to Louisville, KY, to participate in Kentucky United Nations Assembly (KYA) – purpose – debate student written legislation while participating in a student led mock government - addresses – government, speech, and debate – November 24 – 26, 2019;

**T. Murphy – BCHS AP Government and Politics Students** to Washington, D.C., – purpose – Students will apply the concepts and theories we've discussed in class as they tour institutions from all three branches of government, meet with individual who work with government agencies, and explore the museums and memorials which connect elements of our political culture – addresses – government and civics, institutions of government and democracy, foundational documents, political culture, and the federal bureaucracy – April 4 – April 8, 2020;  
**K. Goggin– FCCLA Students** to Walt Disney World Resort, Orlando, FL, for International Culinary and Hospitality Experience – Cook/Hospitality Around the World– competing at the National level, courses in hospitality and culinary, hands-on cooking experience – addresses – meets national standards for culinary and hospitality courses, career development, internship opportunities, international hospitality knowledge/experience – April 24 – 27, 2020.

**Facility Use Request:****BOYLE COUNTY HIGH SCHOOL:**

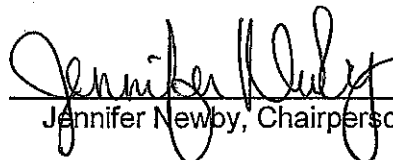
**The Boyle County Youth Wrestling** requests the use of the Boyle County High School Cafeteria to host youth wrestling practice on Tuesdays and Thursdays on October 15, 2019 – October 29, 2019; Mondays and Wednesdays on November 4 – December 4, 2019 (Due to Football Post Season) Subject to Change Back to Tuesdays and Thursdays Depending on Football Post Season; and Tuesdays and Thursdays on December 10, 2019 – January 30, 2020 (6:00 PM – 7:00 PM)


**Payment of Salaries and Claims:**

Ratify payment of salaries and claims from Payroll Accounts by checks #69501 - #69557 and direct deposit advices #228203 - #228977 amounting to \$1,496,288.78; and claims from General Fund by checks #82553 - #82933 amounting to \$1,740,581.47.

**Adjourned:**

230. On motion of Ms. Guerrantt, seconded by Ms. Elliott, it was voted unanimously, to adjourn.

  
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Jennifer Newby, Chairperson

  
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Mike LaFavers, Secretary