

Notice of Special Called Boyle County Board of Education Board Meeting on May 21, 2020 at 7:00 PM VIA Video Telephone Conference which may be accessed at: <https://youtu.be/QR0s--PZAV8> and will be recorded and will be posted on the district website [www.boyle.kyschools.us](http://www.boyle.kyschools.us).

## RECORD OF SPECIAL CALLED BOARD PROCEEDINGS (MINUTES)

Danville, KY, May 21, 2020

The Boyle County Board of Education met at via Video Telephone Conference at 7:00 o'clock PM on the 21<sup>st</sup> day of May 2020, with the following members present:

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| (1) Jennifer Newby                       | (2) Jesse Johnson (Arrived @ 7:07 PM)     |
| (3) Ruth Ann Elliott (Arrived @ 7:31 PM) | (4) Stephen Tamme (5) Anna Laura Guerrant |

**Call to order:**

Chairperson, Jennifer Newby, called the meeting to order.

**Minutes:**

- 27. Ms. Guerrant seconded by Mr. Tamme, made a motion to approve the April 16, 2020 special called board meeting minutes, April 16, 2020 special called district finance corporation meeting minutes, April 27, 2020 special called board meeting minutes, May 7, 2020 special called board meeting minutes, which had been mailed to each board member and board attorney. Vote was unanimous, of those present, to approve the minutes.

**Superintendent's Report:**

**Superintendent's Comments:**

Assistant Superintendent, David Young, reported on the district report from the IMPACT KY working conditions survey and informed the board that individual school reports were available for review.

**Board Member Jesse Johnson Arrived at 7:07 PM.**

Superintendent LaFavers and Boyle County High School Principal, Mark Wade recognized the following senior class officers: Elijah McKinley Goggin, President, Christine Haddad, Vice-President, and Valerie Fieburg, Secretary as Boyle County Spotlight on 2020 graduating seniors who have excelled during their academic careers.

Superintendent LaFavers reviewed with the Board on a survey by all stakeholders, parents, students, and staff regarding the calendar for re-opening of school for the 2020 – 2021 school year.

**Treasurer's Report:**

David Morris, Finance Officer, gave the Board a balance sheet report for period ten (10).

**Attendance Report:**

Chris Holderman, Assistant Superintendent of Operations/Student Services, reported that on the ninth (9<sup>th</sup>) month's attendance.

**Architect's Report:**

Tony Thomas, Architect, gave an update on the new Boyle County Middle School construction project. Mr. Thomas reported that the classroom wings were near completion. Mr. Thomas also reported that there was a pre-construction meeting on May 18, 2020, and the contractor is in the building for the Woodlawn Elementary School renovation project.

**Board Member Ruth Ann Elliot Arrived at 7:31 PM.**

**Action Items:**

Discussed/Approved Pay Application Number Twenty-Eight (28) for Branscum - W. Rogers, LLC for the New Boyle County Middle School Construction Project, in the Amount of \$568,964.31:

28. On motion of Mr. Johnson, seconded by Ms. Guerrant, it was voted unanimously to approve pay application number twenty-eight (28) for Branscum - W. Rogers, LLC for the new Boyle County Middle School construction project, in the amount of \$568,964.31.

Discussed/Approved Change Order Number Nine (9) and Supplemental Form for Branscum-W. Rogers, LLC for the New Boyle County Middle School Construction Project, in the Increased Amount of \$13,851.86, Pending Approval by the Kentucky Department of Education:

29. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, to approve change order number nine (9) and supplemental form for Branscum-W. Rogers, LLC for the new Boyle County Middle School construction project, in the increased amount of \$13,851.86, pending approval by the Kentucky Department of Education. The change order is owner requested for the following items:
- PR - #25 – Delete CATV (Cable TV System) from entire facility – labor credit (also, see related P.O. for material credit) in the amount of (\$10,133.00)
  - PR - #26 – Delete several casts signs and plaques from project – labor credit (also, see related P.O. for material credit) in the amount of (\$2,940.00)
  - PR - #27 – Add fire alarm dialer and infrastructure in the amount of \$5,523.08
  - PR - #28 – Add data and power infrastructure in Theater lobby for T.V. sponsor wall in the amount of \$2,468.28

- PR - #35 – Modify logos and revise materials types of terrazzo in the amount of \$16,318.50
- Improve safety and access in fly loft area – modify steel structure in the amount of \$2,615.00

Discussed/Approved Change Order Number One (1) for Atlas Enterprises (Purchase Order Number 20181565) for the New Boyle County Middle School Construction Project, in the Decreased Amount of (\$22,743.00), Pending Approval by the Kentucky Department of Education:

30. On motion of Ms. Guerrant, seconded by Ms. Elliott, it was voted unanimously to approve change order number one (1) for Atlas Enterprises (Purchase Order Number 20181565) for the new Boyle County Middle School Construction Project, in the decreased amount of (\$22,743.00), pending approval by the Kentucky Department of Education. The change order is owner requested for the following item:
- PR – #26 – Material credit to purchase order in the amount of (\$22,743.00) to delete several signs and plaques

Discussed/Approved Change Order Number One (1) for Newtech Systems (Purchase Order Number 20181592) for the New Boyle County Middle School Construction Project, in the Decreased Amount of (\$54,484.80), Pending Approval by the Kentucky Department of Education:

31. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously to approve change order number one (1) for Newtech Systems (Purchase Order Number 20181592) for the new Boyle County Middle School construction project, in the decreased amount of (\$54,484.80), pending approval by the Kentucky Department of Education. The change order is owner requested for the following item:
- PR – #25 – Material credit for deleting CATV system, in the amount of (\$54,484.80)

Discussed/Approved Auditor Contract for 2020 – 2021 School Year:

32. On motion of Ms. Guerrant, seconded by Ms. Elliott, it was voted unanimously, to approve the Auditor Contract with Summers McCreary & Sparks, PSC for the 2020 – 2021 school year, in the amount of \$19,500.00.

Discussed/Approved Accepting/Awarding Bid for Maintenance Uniform Services for the 2020 – 2021 School Year:

33. On motion of Mr. Johnson, seconded Mr. Tamme, it was voted unanimously, to approve accepting and awarding the bid for maintenance uniform services to Cintas for the 2020 – 2021 school year. The rates for the 2020 – 2021 school year are as follows:

Cintas	
Item	Unit Price
SS Shirt	.17

LS Shirt	.17
Polo's	.29
Cargo Work Pants	.30
Jacket	.45
Shop Towels	.09
Uniform Advantage	.06
Service Charge	n/a

There were two (2) bids received and Cintas was the lowest bidder.

Discussed/Approved Accepting/Awarding Bid for Property, Fleet (Auto), General Liability/Educator's Legal Liability, Inland Marine, and Umbrella Insurance Bids for the 2020 – 2021 School Year:

34. On motion of Mr. Tamme, seconded by Ms. Guerrant, it was voted unanimously, to approve accepting and awarding the bid for property insurance excluding terrorism with Liberty Mutual Insurance, in the amount of \$ 151,237.00; which includes replacement cost (\$1,350.00) for eighteen (18) new buses with a one thousand (\$1,000.00) dollar deductible and excluding terrorism, for the 2020 – 2021 School Year. This was the only bid received.

- Property Insurance
- Inland Marine Insurance
- Fleet Insurance
- General Liability Insurance
- Umbrella Insurance

.Discussed/Approved Accepting/Awarding Bid Student Accident Insurance for the 2020 – 2021 School Year:

35. On motion of Mr. Johnson, seconded by Ms. Elliott, it was voted unanimously, to approve accepting and awarding the bid for student accident insurance to Roberts Insurance Company – K & K Insurance, in the amount of \$67,080.61 (catastrophic and unlimited physiotherapy-per renewal language) for the 2020 – 2021 school year. There were two (2) bids received and Roberts Insurance Company- K & K Insurance was the lowest bid received.

Discussed/Approved Accepting/Awarding Bid for Workers' Compensation Insurance for the 2020– 2021 School Year:

36. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, to approve accepting and awarding the bid for Worker's Compensation Insurance to Liberty Mutual Insurance/Roeding for the 2020 – 2021 school year in the amount of \$61,724.00 There were six (6) bids received. Liberty Mutual Insurance/Roeding was the lowest bidder.

Discussed/Approved Accepting/Awarding Bid for Waste Removal (Sanitation Services) for the 2020 – 2021 School Year:

37. On motion of Ms. Guerrant, seconded by Ms. Elliott, it was voted unanimously; to approve accepting and awarding bid and contract for sanitation services from Republic Sanitation, in the amount of \$1,506.84 monthly waste removal, \$343.96 recyclable removal monthly price for total monthly cost of \$1,850.80 and extra pickup in the amount of \$50.00; temporary containers – no rental fee with \$28.00 per ton and \$175.00 hauling fee, for the 2020 – 2021 school year. There were two (2) bids received and Republic Sanitation was the lowest bidder.

Discussed/Approved Accepting/Awarding Bid for Fire Extinguisher Inspection and Repair for the 2020– 2021 School Year:

38. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve accepting and awarding bid and contract for fire extinguisher inspection and repair to Reliable Fire Protection in the amount of \$22.00 hourly rate-labor (estimated 18 hours needed - \$396.00), travel costs \$15.00 per location (total travel - \$90.00), replace building/bus garage - \$84.00, replace kitchen - \$156.00, recharge buildings/bus garage - \$17.50 (parts are extra), recharge kitchen - \$85.00 (parts are extra) for the 2020 – 2021 school year. There were two (2) bids received and Reliable Fire Protection was the lowest bidder.

Discussed/Approved Accepting/Awarding Bid for Elevator Maintenance for the 2020 – 2021 School Year:

39. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, to accepting and awarding the bid for elevator maintenance for the 2020 – 2021 school year to Murphy Elevator for quarterly evaluations per year at a cost of \$225.00 per evaluation. There were three (3) bids received and Murphy Elevator was the lowest bidder.

Discussed/Approved Accepting/Awarding Bid for Clean Label 100% Beef Hamburger Patty for the 2020 – 2021 School Year:

40. On motion of Ms. Elliott, seconded by Ms. Guerrant, it was voted unanimously, to approve accepting and awarding bid and contract for Clean Label 100% Beef Patty from Clem's Refrigerated Foods, in the amount of \$44.50 (unit cost - \$0.20) per case for Don Lee Farms – CNQ092253 - 2.25 ounce backyard griller, fully cooked charbroiled beef patty and \$42.70 (unit cost - \$0.27) per case for Don Lee Farms – CNQ093003 – 3.0 ounce backyard griller, fully cooked charbroiled beef patty with a twenty (20) case minimum per stop, for delivery, for the 2020 – 2021 school year. This was the only bid received.

Discussed/Approved Salary Schedules for the 2020 – 2021 School Year:

41. On motion of Mr. Johnson, seconded by Ms. Elliott, it was voted unanimously, to approve the salary schedules for the 2020 – 2021 school year, as presented.

Discussed/Approved Extra Service Salary Schedules for the 2020 – 2021 School Year:

42. On motion of Ms. Guerrant, seconded by Mr. Johnson, it was voted unanimously, to approve the extra service salary schedules for the 2020 – 2021 school year, as presented.

Discussed/Approved Tentative Budget for 2020 – 2021 School Year:

- 43. On motion of Ms. Mr. Johnson, seconded by Ms. Elliott, it was voted unanimously to approve the tentative budget for the 2020 – 2021 school year, as presented.

**Consent Agenda:**

- 44. On motion of Ms. Guerrant, seconded by Mr. Johnson, it was voted unanimously, to approve the following consent items:

**Leave Request:**



**Information Item:**

- Summer Food Service Feeding Program Locations for June 1, 2020 through June 30, 2020 and July 6, 2020 through July 31, 2020, as Follows:

**Drive-Thru Sites**

Site Name	Weekday Meal Service Window	Operate in June	Operate in July
Boyle County High School or Woodlawn Elementary School*	TBD	No	Maybe
Junction City Elementary	1-2 PM	Yes	Yes
Perryville Baptist Church	1-1:30 PM	Yes	Yes
Perryville Elementary School	1-2 PM	Yes	Yes
Southland Christian Church	12-2 PM	Yes	Yes

\* Site could be opened for drive-thru distribution if student activities are occurring on campus and request service.

**Mobile Route Sites**

Site Name	Weekday Meal Service Window	Operate in June	Operate in July
Stop A - Junction City Trailer Park	TBD	Yes	No
Stop B - Junction City Trailer Park	TBD	Yes	No

**NOTE: SFSP operations will be closed on June 29 - July 3, 2020. And any other locations requested.**

**Emergency Certification for Substitute Teachers:**

- Emergency Certification for Substitute Teachers for the 2020 – 2021 School Year

**Hardship Graduation Application:**



**Fidelity (Performance) Bonds for the 2020 – 2021 School Year:**

- Fidelity (Performance) Bond with the Ohio Casualty Insurance Company Performance Bond for Treasurer, David Thomas Morris, in the coverage amount of \$400,000.00, with premium of \$805.00, for the 2020 – 2021 school year.
- Fidelity (Performance) Bond with the Ohio Casualty Insurance Company Performance Bond for Director of Payroll, Tammy Baxter, in the coverage amount of \$400,000.00, with the premium of \$805.00, for the 2020 – 2021 school year.
- Fidelity (Performance) Bond with the Ohio Casualty Insurance Company Performance Bond for Superintendent, Michael S. LaFavers, in the coverage amount of \$400,000.00, with the premium of \$465.00, for the 2020 – 2021 school year.

**Certified Evaluation Plan:**

- Certified Evaluation Plan for 2020 – 2021 School Year

**Principal Combining Budgets:**

- Principals Combining Budgets for All Schools for the 2020 – 2021 School Year

**Donations to School Activity Funds for the 2019 – 2020 School Year:**

- Donations to School Activity Funds for All Schools for the 2019 – 2020 School Year

**Contracts/Agreements/Lease Agreements:**

- Memorandum of Agreement with the Kentucky Department of Education for Educational Consultant, Andrea Craig Beginning July 1, 2020 – June 30, 2021 for the 2020 – 2021 School Year, in the Amount of \$70,646.00
- Renewal Pitney Bowes Mail Machine Agreements for Central Office and Boyle County High School for the 2020 – 2021 School Year with Option to Renew Each Year up to Three (3) Additional Years – On Master Contract
- Georgetown College Field Experience/Clinical Practice Education for Graduate Education – LBD and Initial Programs for Placement of Students at Boyle County Schools, Effective for the 2020 – 2021 School Year

- Agreement to Participate in Community Eligibility Provision (CEP) Offered by the USDA's National School Lunch Program (NSLP) for the 2020 – 2021 School Year
- Agreement for National School Lunch Program (NSLP) Indirect Cost for the 2020 – 2021 School Year
- Procurement Certification for All School Food Authorities for National School Lunch Program (NSLP), School Breakfast Program (SBP), Special Milk Program for Children, and Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) for the 2020 – 2021 School Year
- Paid Lunch Equity (PLE) for the National School Lunch Program Exemption/Waiver Application for 2020 – 2021 School Year

**Grant:**

- No Kid Hungry! COVID-19 Share Our Strength's Coronavirus Emergency Relief Grant for Help to Offset Food and Supply Costs Associated With the COVID-19 Emergency Feeding Initiative, in the Amount of \$5,000.00

**AdvanceBC Program:**

- AdvanceBC Program for the Boyle County High School for the 2020 – 2021 School Year

**Professional Development Plans:**

- District and School Professional Development Plans for 2020 – 2021 School Year

**Payment of Salaries and Claims:**

Ratify payment of salaries and claims from Payroll Accounts by checks #69997 - #70055 and direct deposit advices #235288 - #236128 amounting to \$1,539,605.59; and claims from General Fund by checks #84516 - #84646 amounting to \$1,079,856.12.

**Adjourned:**

45. On motion of Ms. Elliott, seconded by Ms. Guerrant, it was voted unanimously, to adjourn.

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Jennifer Newby, Chairman

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Mike LaFavers, Secretary